



## Library Materials Available for Check Out to Nebraska's Adult Education Staff

The State ABE Office of NDE has a lending library of materials for both AE and ESL. Some are for instructors and others are resources containing practical ideas and exercises to be used with students. Read the following descriptions and if you should decide you would like to peruse some, please call or e-mail Jeanette: 402/471-4806 [jeanette.evans@nebraska.gov](mailto:jeanette.evans@nebraska.gov)

Many of the resources contain EXCELLENT material for students struggling in specific areas. Other materials would make WONDERFUL additions to, or a basis for staff development sessions. If you would like to preview or discuss any of the materials, just drop in or contact Jeanette.

Materials can be checked out for 6 weeks (longer if not in demand).

### Assessment and Testing

A Study Guide for Educators Providing GED Preparation

Achieving TABE Success in Language (TABE 9 & 10-Level A) (McGraw-Hill 2006)

Achieving TABE Success in Language (TABE 9 & 10-Level E) (McGraw-Hill 2006)

Achieving TABE Success in Language (TABE 9 & 10-Level M) (McGraw-Hill 2006)

Achieving TABE Success in Mathematics (TABE 9 & 10-Level M) (McGraw-Hill 2006)

Achieving TABE Success in Reading (TABE 9 & 10-Level A) (McGraw-Hill 2006)

Adult Diagnostic Reading Inventory (Grass Roots Press-2001)

Accommodating Accommodations: A Training Video – Form L15 (Video Tape)

Assessing Adult Learning in Diverse Settings: Current Issues and Approaches

(Amy Rose & Meredyth Leahy-1997)

GED 2002 National Training Institute (2001)

GED Video Conference 2002

GED Examiner: Test Security Depends on You (Video Tape)

GED Instructions in Sign Language (Video Tape)

GED Test Instructions for Hearing Impaired Candidates (Video Tape)

ESL Appraisal – Form 20 (CASAS-1997)

If You're Trying to Get Better Grades and Higher Test Scores You've Gotta Have This Book (Series for Math, Reading, and Social Studies) Forte & Frank, 2003

Measures of Success: Assessment and Accountability in Adult Basic Education (Pat Campbell-2007)

Measures of Success: Diagnostic Assessment (DVD)

Measures of Success: Performance Assessment (DVD)

Nebraska Commissioner of Education on GED

Official GED Practice Tests – Administrator's Manual (Steck-Vaughn-2002)

Performance Assessments for Adult Education (National Research Council-2002)

Reading Help Areas Following TABE Diagnostic Profile (Mary Jane Streckfuss)

TABE Fundamentals – Level D – Applied Math (Steck-Vaughn-2004)

TABE Fundamentals – Level D – Language and Spelling (Steck-Vaughn-2004)

TABE Fundamentals – Level D – Math Computation (Steck-Vaughn-2004)

TABE Fundamentals – Level D – Reading (Steck-Vaughn-2004)

TABE Fundamentals – Level M – Applied Math (Steck-Vaughn-2004)

TABE Fundamentals – Level M – Reading (Steck-Vaughn-2004)

TABE Fundamentals – Level M – Language and Spelling (Steck-Vaughn-2004)

TABE Fundamentals – Level M – Math Computation (Steck-Vaughn-2004)

TABE Teacher's Guide for Reading and Language: Linking Assessment to Learning (McGraw-Hill-1995)

TABE Teacher's Guide for Mathematics: Linking Assessment to Learning (McGraw-Hill-2005)

TABE: User's Handbook (CTB/McGraw-Hill-1995)

The GED Diploma: Measure of Excellence (Video Tape)

The GED Examiner: Taking an Active Role

## **Citizenship**

A Day in the Life of the Gonzalez Family (Student textbook and video tape) (C.A.L./Geoff Hill-1999)

American History I (Before 1865) (Matthew Downey-2006)

Citizenship Now! A Complete Guide for Naturalization (Teacher's and Student's Edition)

(McGrawhill-2009)

Civics and Citizenship Toolkit (US Citizenship and Immigration Services-2009)

Civics Flash Cards (US Citizenship & Immigration Services) (2009)

Culture Grams: World Edition 2005

Expanding ESL, Civics, and Citizenship Education in Your Community: A Start Up Guide (2009)

On Common Ground: Episode #1

On Common Ground: Teachers Resource Book Classroom Edition (Intelecom-1999)

On Common Ground: Teachers Resource Book Distance Learning Edition (Intelecom-1999)

On Common Ground Videos: (#1 Domino Effect, #2 Like Taking Candy from a Baby, #3 For the Greater Good, #4 Between a Rock and a Hard Place, #5 Collision Course I, #6 Collision Course II, #7 A Delicate Balance, #8 Rules of the Game, #9 Sticks and Stone, #10 Sticks and Stones II, #11 A House Divided, #12 Fall from Grace I, #13 Fall From Grace II, #14 Skin Deep, #15 Hidden Agenda

On Common Ground: Work Text A (Intelecom-1999)

On Common Ground: Work Text B (Intelecom-1999)

The Redesigned (New) Naturalization Test (Office of Citizenship-2009)

Vocabulary Flash Cards for the New Naturalization Test (2009)

We the People – The Citizen and the Constitution (Center for Civic Education-2003)

Welcome to the United States – A Guide for New Immigrants

(US Citizenship & Immigration Service-2007)

## **ESL**

All Star 1 & Workbook (McGraw-Hill 2011)

All Star 2 & Workbook (McGraw-Hill 2011)

All Star 3 & Workbook (McGraw-Hill 2011)

All Star 14 & Workbook (McGraw-Hill 2011)

Approaches to Adult ESL Literacy Instruction (CAL-1993)

Bridges to Practice Guidebooks 1-5 (National ALLD Center – 1999)

Chalk Talks (Norma Shapiro & Carol Genser-1994)

Concentration (Video)

Culture, Health and Literacy – A Guide to Health Education Materials (World Education-2000)

Culturally Relevant Adult Basic Education for the Adult Literacy Community in Nebraska (

NE State Literacy Center – 2000)

English for Everyday Activities: A Picture Process Dictionary (New Readers Press-1999)

English-Only Teachers in Mixed-Language Classrooms-A Survival Guide (Joanne Yatvin-2007)

ESL Multi-Level Handbook (Melvin Clark-1990)

ESL Teacher's Book of Instant Word Games for Grades 7-12 (Helene Hutchinson-1997)

Excellent English 1 (Teacher's Edition, Workbook, DVD, CD-ROM) (McGraw-Hill 2008)

Excellent English 2 (Teacher's Edition, Workbook, DVD, CD-ROM) (McGraw-Hill 2008)

Excellent English 3 (Teacher's Edition, Workbook, DVD, CD-ROM) (McGraw-Hill 2008)

Excellent English 4 (Teacher's Edition, Workbook, DVD, CD-ROM, Overlays) (McGraw-Hill 2008)

Living in America – Using Official Documents (New Readers Press-2007)

Living in America – Knowing Your Rights and Responsibilities (New Readers Press-2007)

Living in America – Getting Along with Others (New Readers Press-2006)

Living in America – Understanding Key Health Issues (New Readers Press-2007)

Living in America – Fitting Into Your Community (New Readers Press-2007)

Living in America – Operating a Motor Vehicle (New Readers Press-2007)

Making It Real – Teaching Pre-literate Adult Refugee Students (Washington State Dept of Social & Health Services – 2005)

Meaningful Measurement – Improving Evaluation of Adult ESL Level Two Students

(Green River Community College – 1997)

Multicultural Issues (The Central Illinois Adult Education Service)

Reading for Applied Linguistics (Oxford University Press-1973)

Standards for Adult Education ESL Programs (TESOL – 2003)

Teaching Adults – An ESL Resource Book (Laubach Literacy Action – 1996)

Teaching Adult English As a Second Language (Avatar Press-1976)

Teaching Adults with Limited English Skills: Progress and Challenges (US Dept of Education –1991)

Teaching English to Speakers of Other Languages (M. Christine Hjelt & Georgia Stewart – 1988)

Teaching Large Multilevel Classes (Cambridge University Press 2001)

Teaching Multilevel Classes in ESL (Jill Bell-1991)

The Step Forward Professional Development Program for Multilevel Instruction in Adult ESL Programs (Oxford University Press—2007)

Welcome to Computers for ESL Students-Silver Series (Textbooks, Workbooks, DVDs) (Labyrinth 2006)

When English Language Learners Write (Katharine Davies Samway–2006)

## **GED**

At a Glance—The GED 2002 Series Mathematics Test (Goonen & Pittman Shetler-2007)

Contemporary GED Language Arts, Reading; Language Arts, Writing; Science; Social Studies (McGraw-Hill-

GED Language Arts, Reading; Mathematics; Science; Social Studies (Steck-Vaughn-2002)

GED Mathematics Training Institute (US Dept of Education-2006)

Keys to GED Success: (Official GED Practice Tests included) Language Arts, Reading; Language Arts Writing; Mathematics; Science; Social Studies (Steck-Vaughn 2009)

PreGED Skill Book: Language Arts, Writing – Writer's Workshop (Steck-Vaughn 2009)

Pre-GED Fundamentals for the High School Equivalency Examination: Language Arts, Reading; Language Arts, Writing; Mathematics; Science; Social Studies (McGraw-Hill 2002)

What Do My Students Need to Know? Identifying the Most Missed Questions on the  
GED Mathematics Test (Bonnie Goonen & Susan Pittman-Shetler–2007)

## **Learning Disabilities**

Building Learning Power for Children & Adults Who Have Special Learning Needs

(Payne & Associates-1994)

Dyslexia: One of the Most Confusing & Misunderstood of Educational Labels-1996)

Dyslexia and the Bilingual Learner (London Language & Literacy Unit

Dyslexia: Research and Resource Guide (Carol Sullivan Spafford & George Grosser-1996)

Demystifying Dyslexia (Marysia Krupska & Cynthia Klein-1995)

Everybody's Different (Nancy Miller & Catherine Sammons-1999)

Fetal Alcohol Syndrome: A Guide for Families & Communities (Godfrey Oakley & Kenneth Warren-1997)

LD Toolbox (Central Illinois AE Services Center (Teaching Tool, Audiotape, Videotape, CD)

Learning Disabilities and Employment (Paul Gerber & Dale Brown-1997)

Learning Disabilities, Literacy, and Adult Education (Susan Vogel & Stephen Reder-1998)

Learning Disability Intervention Manual (Stephen McCarney-2006)

Learning Intervention Manual (Samm House-2004)

Learning to Achieve-Participant Guide (National Institute for Literacy)

Learning to Achieve-Trainer Guide (National Institute for Literacy)

Mathematics Education for Students with Learning Disabilities: Theory to Practice (Diane Rivera-1998)

Overcoming Dyslexia (Dale Jordan-2002)

Overcoming Dyslexia (Sally Shaywitz-2003)

Person to Person: A Guide for Professionals Working With People With Disabilities (Lindsay Gething–1997)

Practical Ideas That Really Work for Students with Dyslexia and Other Reading Disorders (Pro-Ed 2003)

Reading by the Colors (Helen Irlen-1991)

Ready-to-Use Information and Materials for Assessing Specific Learning Disabilities (Joan Harwell-1995)

Supporting Adults with Learning Disabilities & Other Special Learning Needs

Teaching Learning Strategies to Adolescents and Adult with Learning Disabilities-1995)

Teaching Students with Learning Problems to Use Study Skills (John Hoover & James Patton)

Visual Impairments and Learning (Natalie Barrage & Jane Erin-1992)

## Life Skills

Life Skills Videotape Series and Worksheets (Education Associates 1991): #1 Credit and Loans: Job World Banking, #2 Checking and Savings: Job World Banking, #3 Your Money Matters, #4 The Car That's Right for You, #5 Apartment for Rent, #6 Skills for Living Alone, #7 Phone Work: Life Skills, #8 Getting Around, #9 Consumer Buying: Let's Go Shopping  
Mystery Clues (PCI-2005)  
The Biology of Prenatal Development DVD (National Geographic 2006)  
School To Work Skills: Critical and Creative Thinking (Teacher Guide/Instructions – Student Worksheets) (PCI Educational Publishing-2003)  
Student Computer Study Skills Notebook (Susan Constantine-1998)  
Student Study Skills Notebook (Susan Constantine-1998)

## Literacy

A Video Celebration of 200 Years of the congress, the Presidency, the Judiciary  
Adult Basic Education Press Conference  
Adult Literacy in America (National Center for Education Statistics-1993)  
Benchmarking Adult Literacy in America: An International Comparative Study (US Dept of Education-2000)  
Bluffing It, II Videotape (Based on Nabisco Showcase television movie) (1987)  
Brain Research and Family Literacy (National Center for Family Literacy-2000)  
Captured Wisdom: Adult Education #1 & #2 Videotape and CD-Rom (NCREL 2000)  
Family Literacy Resource Notebook -Ohio Family Literacy Statewide Initiative (Ohio Literacy Resource Center-1998)  
First Teachers: A Family Literacy Handbook for Parents, Policy-Makers, and Literacy Providers (Barbara Bush 1989)  
Gittin', Usin', and Keepin' Starring the Rootin'less, Tootin'less Midwest Players (Videotape)  
Handbook for Literacy Tutors (Chris Harwood-2001)  
Illiteracy: A Loss for Words (Videotape) (Dateline-2003)  
Illiteracy: A National Dilemma (David Harman-1987)  
Illiterate America (Jonathan Kozol-1985)  
It Takes a Village and Other Lessons Children Teach Us (Audio Cassette read by Hillary Rodham Clinton-1995)  
Laubach Way to Reading 4 (New Readers Press-2011)  
Literacy in America: Historic Journey and Contemporary Solutions (Ed & Elaine Gordon-2003)  
Literacy of Older Adults in America (National Center for Education Statistics-1996)  
Literacy Skills for the Knowledge Society (Human Resources Development Canada-1997)  
Literacy Strategies for Adult Reading Tutors (Michigan Literacy, Inc.-1990)  
Minnesota Adult Literacy Program (Videotape)  
Research Based Principles for Adult Basic Education: Principles, Trends, Ideas, Comments (RMC Research 2002)  
Rethinking Literacy Education (B. Allan Quigley-1997)  
Review of Adult Learning and Literacy – Volume 6 (NCSALL-2006)  
Review of Adult Learning and Literacy – Volume 7 (NCSALL-2007)  
Starting Over – A Literacy Program (Joan Knight-1990)  
Teaching Adult Literacy 1 – The Teaching and Learning Series (USWE 1999)  
Teaching Adults: A Literacy Resource Book (New Readers Press-1994)  
Tutor: A Collaborative, Learner-Centered Approach to Literacy Instruction for Teens and Adults (8<sup>th</sup> Edition), Colvin, 2009.  
The Annual Review of Adult Learning and Literacy: Volume 2 (National Center for the Study of Adult Learning and Literacy-2001)  
The Subtle Danger: Reflections on the Literacy Abilities of America's Young Adults (1987)  
Using Computers in Family Literacy Programs (National Center for Family Literacy-2003)

## Math

Calculator Power: A Modern Approach to Math Skills-The complete handbook (Contemporary 1991)  
Knowledge Adventure: Math Blaster – Algebra for Windows/Macintosh Teacher Edition (2005)  
Knowledge Adventure: Math Blaster – Pre Algebra for Windows/Macintosh Teacher Edition (2005)

Knowledge Adventure: Math Blaster – Master the Basics for Windows/Macintosh Teacher Edition (2005)  
 Math Standards Review 1 & 2 (Reproducible Activities) (Saddleback Education Publishing-2006)  
 Math Stories for Problem Solving Success – Ready to Use Activities  
 (Center for Applied Research in Education 1990)  
 Mathematics for New Speakers of English – Teacher's Resource Guide (Saddleback Publishing-2005)  
 Meet the Math Wiz (5 CDs) (US Dept of Education)  
 Number Power: A Real world Approach to Math (Contemporary 2000)  
 Number Power: Consumer Math (McGraw-Hill 2004)  
 Number Power: GED Math for the Casio fx-260 (Contemporary 2002)  
 Number Power 1 – Addition, Subtraction, Multiplication, and Division (McGraw-Hill 2000)  
 Number Power 2 – Fractions, Decimals, and Percents (McGraw-Hill 2000)  
 Number Power 3 – Algebra (Contemporary 1988)  
 Number Power 4 – Geometry (Contemporary 1984)  
 Number Power 5 – Graphs, Tables, Schedules and Maps (Contemporary 1983)  
 Number Power Level A – Advanced (Contemporary Books-1999)  
 Number Power Level D – Intermediate (Contemporary Books-1999)  
 Number Power Level E – Introductory (Contemporary Books-1998)  
 Number Power Level M – Intermediate (Contemporary Books-1999)  
 Pre-Algebra (100 Reproducible Activities) (Saddleback Publishing-2006)  
 School to Work Skills – Basic Math Binders 1, 2, 3 and 4 (PCI Education 2003)  
 The Algebra Tutor – Volumes 1-5 (DVD)  
 The GED Math Problem Solver and Teacher's Guide 2<sup>nd</sup> Edition (Myrna Manly-2003)  
 The GED Skills Book – Mathematics Calculator (Steck-Vaughn)  
 The Math Problem Solver: A Breakthrough Approach to Learning Math 2<sup>nd</sup> Edition (Myrna Manly-2003)  
 The Math Problem Solver Teacher's Guide 2<sup>nd</sup> Edition (Myrna Manly-2023)  
 Tic Tac Toe Math Workbook I (Richard Cooper-1989)  
 Tic Tac Toe Math Workbook II (Richard Cooper-1989)  
 Tic Tac Toe Math Workbook III (Richard Cooper-1989)  
 Tic Tac Toe Workbook I, II & III (Video)  
 Tic Tac Toe Math (Richard Cooper-1988)  
 Tic Tac Toe Math (Video)  
 Tutor Training (Video)

## Reading

A Guide to Teaching Phonics (June Lyday Orton-1964)  
 Actively Interactive: Teaching Reading Comprehension Strategies  
 Another Page: Books 1-5 and Teachers Guide (The Kentucky Network-1990)  
 Dale Jordan Prescriptive Tutorial Reading Program (Student Workbook, Instructor's Manual) (Pro-Ed 1989)  
 Endeavor 3; 6; 8 (New Readers Press-2009)  
 Endeavor 4 (New Readers Press-2009)  
 Health and Literacy Compendium (World Edition-1999)  
 Health Stories (New Readers Press-2007)  
 How To Teach Reading to Adults (Contemporary Books 2000)  
 Learn to Read (The Kentucky Network) Audiotape 1-30  
 Learning to Read (Edited by Koda & Zader, 2008) Cross-Linguistic Relationships in First- and Second-  
 Language Literacy Development.  
 Literacy Resource Series -- A: Beginning Reading, B: Word Identification and Spelling,  
 C: Comprehension Strategies, D: Literacy Resource Series, E: Writing Strategies  
 New Ways in Teaching Reading (TESOL 1993)  
 Pre-GED Reading Videotapes, Orientation, #1 Reading for Facts, #2 Finding the Main Idea,  
 #3 Finding an Unstated Main Idea, #4 Making Inferences, #5 Using Sources of Information,  
 #6 Understanding Forms, #7 Reading For Facts, #8 Finding the Main Idea, #9 Using Context Clues,  
 #10 Making Inferences, #11 Recognizing Fact and Opinion, #12 More work with Details, #13 Using  
 Figurative Language, #14 Finding the Main Idea, #15 Making Inferences  
 Read, Think and Write About It – Binder 2 (Rosie Simms-2004)  
 Real World Reading 2 (Bonnye Cavazos-2003)

School to Work Skills: Basic Language Arts – Binders 1 and 2 (PCI Education 2003)  
School to Work Skills: Working in Teams-Middle and High School Transition (PCI Education 2003)  
Teach An Adult To Read (The Kentucky Network) Audio Tapes: #1 Understanding the Personal Side of Illiteracy, #2 Beginning with Books, #4 Using Sounds and Sense, #5 Reading for Living, #7 Learning Disabilities, #8 Math  
Teach An Adult To Read (The Kentucky Network-1987)  
(Trainer Manual, Tutor Training Workbook, Teacher's Guide)  
Teach Someone To Read (Nadine Rosenthal 1987)  
Teaching Reading to Adults: A Balanced Approach (Grassroots Press-2003)  
Teaching Reading to Adults: Word Recognition Strategies (Videotape)  
Teaching Reading to Adults: Word Comprehension Strategies (Videotape)  
The Reading Process—Teaching Reading to Adults in Adult Education and Literacy Programs (Neil Sturomski 2001)  
The Reading Teacher's Book of Lists (Prentice Hall, Inc.-1984)  
The Reading Teacher's Book of Lists – Third Edition (The Center for Applied Research in Education-1993)  
Top 50 Reading Skills for GED Success (McGraw-Hill-2006)

## **Research**

A Child Becomes a Reader: Proven Ideas from Research for Parents K-3  
(National Institute for Literacy-2006)  
Applying Research in Reading Instruction for Adults: First Steps for Teachers  
(National Center for Family Literacy-2005)  
Being Responsive to Adult Learners (University of Georgia 1986)  
Equipped for the Future Content Standards (NIF-2000)  
Expanding Access to Adult Literacy with Online Distance Education (NCSALL Occasional Paper-2003)  
Guide to Performance Management for Community Literacy Coalitions  
(National Institute for Literacy-2008)  
In Plain Language: The Need for Effective Communication in Medicine and Public Health (Video tape)  
NCSALL Study Circle Guides (2003)  
Investigating the Language and Literacy Skills Required for Independent Online Learning  
(National Institute for Literacy-2008)  
Learner's Engagement in Adult Literacy Education (NCSALL Reports #28 2006)  
Program Administrator's Sourcebook: A Resource on NCSALL'S Research for Adult Education (2005)  
Research Based Principles for Adult Basic Education: Principles, Trends, Ideas, Comments  
(RMC Research 2002)  
Review of Adult Learning and Literacy, Vol. 5, Connecting Research, Policy and Practice, (2005)  
Review of Adult Learning and Literacy, Vol. 7. Connecting Research, Policy and Practice, (2007)  
Student Retention: Creating Student Success (National AE Professional Development Consortium-1998)  
Using Research and Reason in Education: How Teachers Can Use Scientifically Based Research to Make Curricular & Instructional Decisions (Partnership For Reading-2003)  
What Content-Area Teachers Should Know About Adolescent Literacy (National Institute for Literacy-2007)

## **Vocabulary**

The Oxford Picture Dictionary (Instructor Desk Copy, Teacher's Book, CD-Rom. Beginning and Intermediate Workbook) (Oxford University Press-1998)  
Real-Life English (Teacher's Guide, Workbook) (Steck-Vaughn)

## **Volunteers**

Balance VS Chaos (VMA 1997)  
Be the Judge Series Fran's Story, Tony's Deal, Mandy's Garage Sale,  
Just Good Friends (CD) (Grass Roots Readers-2003)  
Creativity and Leadership Videotape (VMA-1976)  
How to Motivate Volunteers and Staff (VMA-1976)  
How to Delegate to Today's Volunteers (VMA-  
How To Plan for Volunteer and Staff Success (VMA-1976)  
How to Recruit Today's Volunteers Videotape (VMA)

No Surprises: Harmonizing Risk & Reward in Volunteer Management (AVA-2001)  
 Present Realities/Future Trends Videotape (VMA)  
 Recruiting and Interviewing Volunteers (VMA-1976)  
 Risk Management (VMA-1997)  
 The New Breed: Understanding & Equipping the 21<sup>st</sup> Century Volunteer (McKee & McKee, 2008)  
 The Volunteer Recruitment and Membership Development Book (Energize, Inc.-2002)  
 To Lead is to Serve: How to Attract Volunteers & Keep Them (McBee, 2002)  
 Training: Helping Volunteers and Staff Success (VMA-1997)  
 Tutor Training Workbook -- Program 1: Understanding the Personal Side of Illiteracy,  
     Program 2: Beginning with Books, Program 3: Using Your Student's Life and Language,  
     Program 4: Using Sounds and Sense, Program 5: Reading for Living  
 Visionary Leadership in Volunteer Programs (Insight and Inspiration from the speeches of Marlene Wilson, 2008)  
 Volunteer Management Program First and Second Level Workshops (VMA-1997)  
 Volunteer Management Videotapes: #1 Leading Volunteer Programs With Soul and Vision,  
     #2 Trends Affecting Volunteerism, #3 An Overview of Managing a Volunteer Program & Delegation, #4  
     Motivation: The Key to Matching Right People to Right Jobs, #5 Recruiting Today's Volunteers, #6 Job  
     Design in Turbulent Times and Interviewing, #7 Group Projects Made Simple, #8 Recognition: Letting  
     People Know you Noticed, #9 Making Dreams Happen

## **Workplace**

At Work in the US: Readings and Language for Job Success (Teacher's Guide, Student's Text, CD)  
 (New Reader's Press)  
 Day by Day: English for Employment Communication (Workbook & Cassette Tape)  
 (Steven Molinsky & Bill Bliss-1994)  
 English for Work Activities: A Picture Process Dictionary (Textbook CD-Rom) (New Reader's Press 2004)  
 Foundations (Textbook and Workbook) (Audio CD)  
 Key Vocabulary for a Safe Workplace (Teacher's Guide, Workbook, Photocopy Masters, CD-Rom)  
 Lifelines (Teacher's Resource Book, Reproducible Masters, Work Text A&B) (Intelecom-2003)  
 Madison Heights (Reproducible Masters, Teacher's Resource Book, Work Text A&B (Intelecom-2003)  
 Step Forward: Language in Everyday Life Introduction, 1,2,3, and 4, (Reproducible Books, Workbooks, Multi-  
 level Activity Books, Step-by-Step Lesson Plans, DVDs) (Oxford Press 2007)  
 Workplace Plus: Living and Working in English 2, 3 & 4 (Workbooks, Teacher's Edition) (Longman 2005)

## **Writing**

Basic Grammar in Action (Barbara Foley and Elizabeth Neblett-2001)  
 Find the Errors!! Second Edition Proofreading Activities (Nancy Lobb-1998)  
 Find the Errors!! II Proofreading Activities (Nancy Lobb-2002)  
 Grammar for You: Using Nouns in Context (Giannotti, 2005 for New Readers Press). For use to enhance  
 learning from "News for You".  
 Grammar for You: Using Verbs in Context (Giannotti, 2005 for New Readers Press) For use to enhance  
 learning from "News for You".  
 Grammar Wise 1 and Teacher's Guide (New Readers Press-2004)  
 Mastering Spelling: Grammar, Vocabulary, Writing (Globe Fearon-2000)  
 Real-World Writing (PCI Educational Publishing-2005)  
 Spelling Book: World's Most Needed Plus Phonics for Grades 1-6 2<sup>nd</sup> Edition (Edward Fry-1996)  
 Spelling Smart! A ready to Use Activities Program for Students with Spelling Difficulties  
 (Cynthia Stowe-2002)  
 The Top 50 Writing Skills for GED Success (Tim Collins-2006)  
 The Write Stuff: Shaping Sentences (Gail Shea-1985)  
 Write Right it Right: Improve your Spelling (Marlene Hutchins-2002)

## **Miscellaneous**

A Framework for Understanding Poverty (Ruby Payne-2001)  
 Assessing Needs in Continuing Education: An Essential Tool for Quality  
 Improvement (Donna Queeney-1995)

Building Your Future (Workbook) (Heidi Retzer & Dan Heisdorf-2005)  
 Cathy's Job Interview Cards (270 Question Cards with Teacher's Guide) (Cathy Jo Seitchik Diaz-2002)  
 Energizers for Training and Conferences (John Jones & William Bearley 1989)  
 Five Hundred Creative Training Closers: Innovative Ways to End Your Training with Impact (Lynn Solem & Bob Pike-1997)  
 First Job Experience (Workbook) (Ellen McPeck Glisan-1998)  
 Get That Job! A Quick and Easy Guide with Worksheets (Jurg Oppliger-2001)  
 Get That Job (Workbook Series) (Contemporary Books-1998) Instructor's Guide and Resource, Your Basic Skills, Your Work Experience Inventory, Using a Job Hunt Planner, Getting Ready for Interviews, Filling out Job Applications, Writing Letters and Resumes, Job Hunting with the Telephone, Finding Job Openings,  
 Handbook of Adult and Continuing Education (Sharan Merriam & Phyllis Cunningham-1989)  
 Individualizing Instruction: Making Learning Personal, Empowering, and Successful (Roger Hiemstra & Burton Sisco-1990)  
 Job Search: Fact, Forms and Role Plays (Workbook) (Ellen McPeck Glisan)  
 Learning in Adulthood: A Comprehensive Guide (Sharan Merriam & Rosemary Caffarella-1999)  
 Life Skills for Today's World (Workbook) (Vivian Bernstein-1994)  
 Living Well, Working Smart (Sue Mackey & Laura Tonkin-2005)  
 Making Change Work For You! How to Handle Organizational Change (Richard Deems-1995)  
 Nebraska Employment Curriculum Content Guide (NE Adult Education)  
 Necessary Skills for the Workforce: Job Readiness (Workbook) (Steck-Vaughn-1997)  
 New Technologies-New Visions: The Kentucky Network Videotape Series (1994)  
     A Pragmatic Model for Cultural Differences  
     Citizenship Preparation: The Making of New Americans  
     Connecting ESL to GED and Credit Courses  
     ESL in Adult Education – Teaching Multi-Level Classes  
     Family Literacy 101  
     Family Literacy and Community Collaborations  
     Family Literacy and Libraries  
     From Talk to Action: Problem Solving in Adult Education Classes  
     I Am, You Are, We Is: A Look at Teaching Grammar in Adult ESL Classes  
     Math: Adapting the NCTM Standards for the Adult Learner  
     New Demographics: Our Changing Society  
     Program Development in the Workplace  
     Report on the National Adult Literacy Survey  
     Workplaces in Support of Lifelong Learning  
  
 New Ways in Teaching Adults (Marilyn Lewis-1997)  
 Planning and Implementing Instruction for Adults (John Dirkx & Suzanne Prenger-1997)  
 Planning and Implementing Integrated theme-Based Instruction:  
     A Curriculum Guide and Resource Book (John Dirkx and Suzanne Prenger-1995)  
 Practical Solutions for Everyday Work Problems: Learn to Think Creatively (Learning Express-2000)  
 Practical Techniques for Language Teaching (Michael Lewis & Jimmie Hill-1992)  
 Professional Development as Transformative Learning: New Perspective for Teachers of Adults (Patricia Cranton-1996)  
 Successful Teamwork: How to Become a Team Player (Erik Chesla-2000)  
 Survival Skills for Managers (Marlene Wilson-1981)  
 Teacher to Teacher Videotape Series and Users Guide (New Readers Press-1988)  
     Video Table of Contents  
     #1 Every Student Has A Story: Developing a Community of Learners  
     #2 Chapter 1, Page 1: Beginning Reading for Adults  
     #3 The ABCs of ESL: Developing Literacy  
     #4 Listen, Ask, and Answer: enhancing Aural Ability and Oral Facility  
     #5 Anatomy of a Lesson: Pacing and Structure in the Basic Education Classroom  
     #6 From Real Life: Using Student Experiences in Reading and Writing  
     #7 Teaching Reading Two Ways: The Tired and the True



- #8 Actively Interactive: Teaching Reading Comprehension Strategies
- #9 Love to Write: Creating an Environment for Writers
- #10 Sound, Form, and Fluency: Refining Oral Skills
- #11 Speak Up/Speak Out: Strategies for Developing Oral Fluency
- #12 Taking Charge: Techniques for Developing Self-Directed Learners

The 2010 Meltdown: Solving the Impending Jobs Crisis (Edward Gordon-2005)

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